RSS Mid-Year Update

December 12, 2023

Agenda

- New business

- Old (but important!) business

- Discussion/Q&A

New Business

Biannual evaluation

- **Accreditation criteria: The provider analyzes changes in the skills/strategy of the healthcare team achieved as a result of its activities/educational interventions.**
  - If we don't evaluate our activities, we will be out of compliance with the accreditation criteria.
- Unique survey links to be sent week of January 8th
  - Surveys will be open for approximately 4 weeks
  - Goal: 25% response rate
    - CCOE will monitor response rates and notify you if response rate is not meeting the goal

Manual Credit Requests

- If a learner does not claim credit within the texting window, CCOE will add credit for individuals up to three sessions in the academic year (July - June).

- Beginning in January, requests to add credit **must be submitted** by the RSS Coordinator by completing a **new form available on the CCOE website**:
https://ccoe.rbhs.rutgers.edu/rsscreditrequests/

- In the **Name** and **Email** field, the RSS Coordinator must enter their own name and email address.

- In the **Message** field, the RSS Coordinator must provide the following information:
  - Learner's first and last name
  - Series name, e.g., Medicine Grand Rounds
  - Session date
  - Session child ID

- Credit will be added by CCOE within one week. Messages missing any of the above information will not be processed.

- RSS Coordinator will automatically receive a copy of the submitted form.

RSS Credit Requests

All credit must be claimed directly by the learner within the specified time frame by texting their attendance from their mobile phone or using the Claim Credit Form available in the Rutgers CloudCME Attendee Portal or mobile app.

If a learner does not claim credit within the texting window, CCOE will add credit for individuals up to three sessions in the academic year (July – June). Requests to add credit must be submitted by the RSS Coordinator by completing the contact form below.

In the **Name** and **Email** field, the RSS Coordinator must enter their own name and email address. CCOE will not process requests received directly from the learner.

In the **Message** field, the RSS Coordinator must provide the following information:

- Learner's first and last name
- Series name, e.g., Medicine Grand Rounds
- Session date
- Session child ID

Credit will be added by CCOE within one week. Messages missing any of the above information will not be processed.

Fields marked with an * are required

Name *

Email *

Message *

Submit

Please note: Once the academic year concludes, CCOE will not accept any requests to add individuals who did not claim credit during the previous year.

RSS Resources Page

https://ccoe.rbhs.rutgers.edu/rss-coordinator-resources/

RSS Office Hours

- Drop-in sessions to troubleshoot, seek clarification
- **2nd Tuesday of the month** from **1:00pm – 2:00pm**
  - First session: January 9th
- RSS Coordinators: look for a calendar invite this week

Auditing Sessions
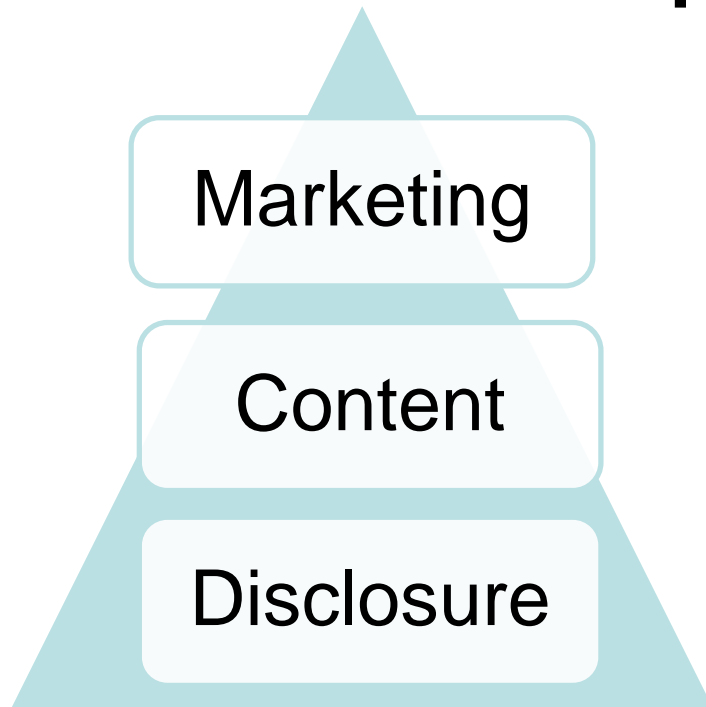
- CCOE is the entity that is responsible to accrediting body
- Purposes
  - Compliance check
  - Helps us better understand how your sessions are run and better equip us to communicate the value of RSS

FY 25 Applications

- End of April 2024
- Information sessions will be held

Old (but important) Business

Reminders: Accreditation Requirements
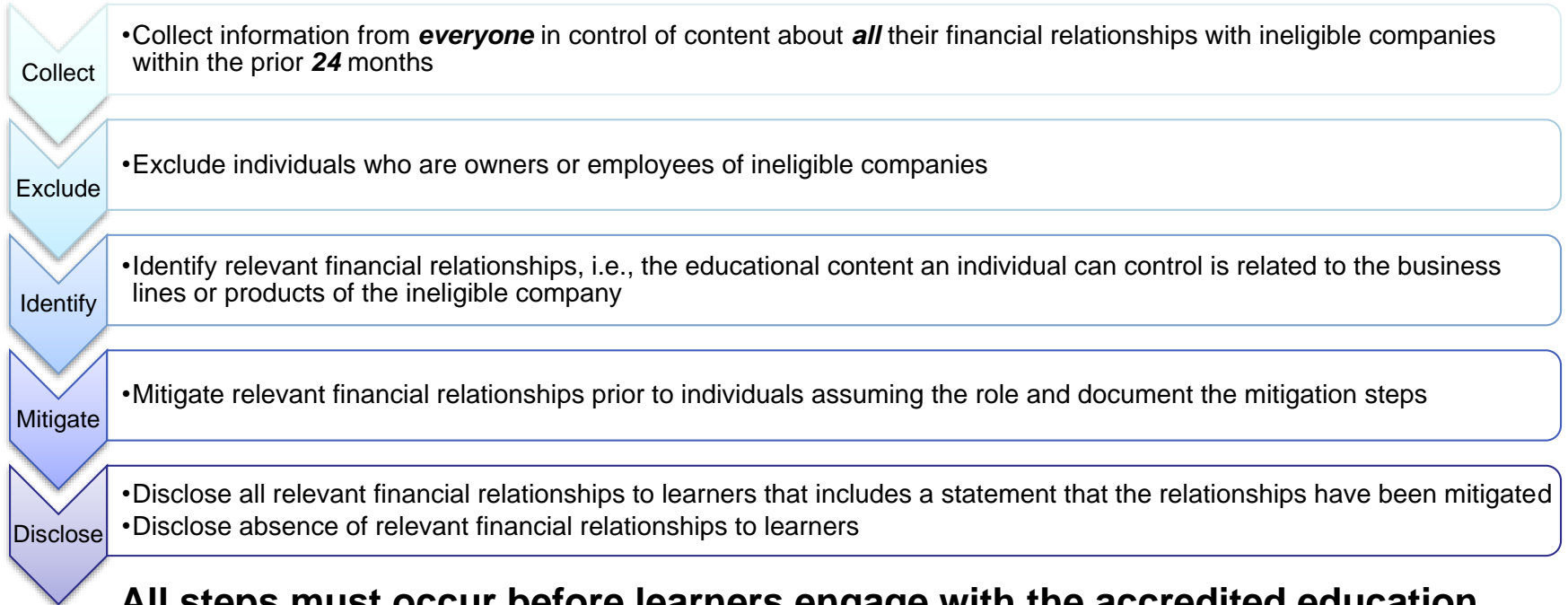
Marketing

Content

Disclosure

WHY?

Standards for Integrity and Independence in Accredited Continuing Education

1. **Ensure content is valid**
2. **Prevent commercial bias and marketing**
3. **Identify, mitigate and disclose relevant financial relationships**
4. Manage commercial support appropriately (if applicable)
5. Manage ancillary activities appropriately (if applicable)

Standard 3 - *Disclosure*

Collect
- Collect information from **everyone** in control of content about **all** their financial relationships with ineligible companies within the prior **24** months

Exclude
- Exclude individuals who are owners or employees of ineligible companies

Identify
- Identify relevant financial relationships, i.e., the educational content an individual can control is related to the business lines or products of the ineligible company

Mitigate
- Mitigate relevant financial relationships prior to individuals assuming the role and document the mitigation steps

Disclose
- Disclose all relevant financial relationships to learners that includes a statement that the relationships have been mitigated
- Disclose absence of relevant financial relationships to learners

All steps must occur before learners engage with the accredited education and learners' receipt of disclosure information must be able to be verified.

Standard 3 - *Disclosure*

Ineligible company: primary business is producing, marketing, selling, re-selling, or distributing healthcare products used by or on patients

Includes, **BUT IS NOT LIMITED TO**, pharmaceutical companies, device manufacturers, certain bio-medical startups

...eir financial relationships with ineligible companies

...panies

...t an individual can control is related to the business

...g the role and document the mitigation steps

...s a statement that the relationships have been mitigated

All steps must occur before learners engage with the accredited education and learners' receipt of disclosure information must be able to be verified.

How We Ensure Compliance with Standard 3: *Disclosure*

- **<u>*Identifying*</u> *Relevant Financial Relationships***
  - Disclosure form

- **<u>*Mitigating*</u> *Relevant Financial Relationships***
  - Planner agreements
  - Peer review
  - Peer reviewers without relationships

- **<u>*Disclosing*</u> *Relevant Financial Relationships***
  - Marketing announcement

Standard 1 – *Content Validity*

- Content that:
  - Is based on current science, evidence, and clinical reasoning
  - Provides a fair and balanced view of diagnostic and therapeutic options
  - Supports safe and effective patient care
  - Facilitates engagement with new and evolving topics without advocating for, or promoting practices that are not, or not yet, adequately based on current science, evidence, and clinical reasoning

How We Ensure Compliance with Standard 1: *Ensure Content is Valid*

- **Planner Agreements**
  - Planners will agree to plan content that meets the content validity expectations
- **Speaker Agreements**
  - Speakers will agree to develop and deliver content that meets the content validity expectations
- **Peer Review**
  - Reviewers assess whether content validity expectations are met
- **Evaluation**
  - Learners rate various aspects of the content

Standard 2 – *Prevent Commercial Bias and Marketing*

Accredited continuing education must protect learners from commercial bias and marketing. This includes ensuring that:

- All decisions related to the planning, faculty selection, delivery, and evaluation of accredited education are made without any influence or involvement from the owners and employees of an ineligible company.

- Faculty do not actively promote or sell products or services that serve their professional or financial interests during accredited education.

- Names or contact information of learners are not shared with unauthorized individuals and entities without the explicit consent of the learner.

How We Ensure Compliance with
Standard 2: *Prevent Commercial Bias and Marketing*

- **Disclosure Form**
  - Identify owner or employee relationships and exclude if necessary
- **Speaker Agreements**
  - Speakers will agree to not promote a product or service that may serve their professional or financial interests
- **Peer Review**
  - Ask reviewers: *Do you detect any promotion of products or services that may serve the professional or financial interests of the faculty/author(s)?*
- **Evaluation**
  - Learners rate various aspects of the content

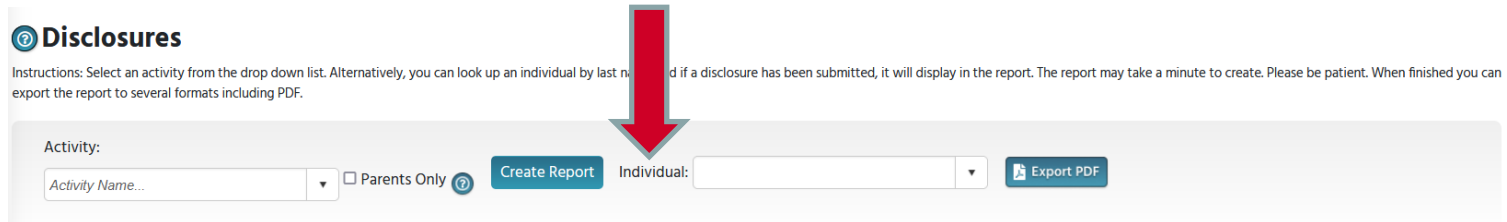# Reminders: CloudCME and RSS Dashboard

- **Session names**
  - Be specific
- **Series date/time changes**
  - Changes must be made to each scheduled session by RSS Coordinator
- **Session status changes**
  - Changes do not trigger notification to Coordinators or Administrators (CCOE)
  - Need to allow time for CCOE review; not automatic
    - Dashboard typically reviewed twice a day
- **Review time frames**
  - Pending w/announcement and signed agreement uploaded no later than three business days prior to session date
    - Notify CCOE of late submissions
  - Sessions reviewed ≈ ten business days out

Reminders: CloudCME and RSS Dashboard

- **Remove canceled sessions**

Topic

CCOE RSS Example FY2024 - 2/5/2024

- **Disclosure report**
  - Reports → Disclosures

Disclosures

Instructions: Select an activity from the drop down list. Alternatively, you can look up an individual by last name and if a disclosure has been submitted, it will display in the report. The report may take a minute to create. Please be patient. When finished you can export the report to several formats including PDF.

Activity:

Activity Name...   ☐ Parents Only   Create Report   Individual: Export PDF

Reminders: CloudCME and RSS Dashboard

- **Transcripts**

- **RSS Owner Backups**

Discussion & Evaluation